

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
December 6, 2023

Call to Order

Doris called meeting to order at 5:37 pm.

Edward Lock	<i>present</i>	Karen Fitzgerald	<i>present</i>
Robyn Taylor		Molly Slaid	<i>present</i>
Heather Tuggle		Michelle Mitcham	
Lynda Schubring	<i>present</i>		
Ashley Brown	<i>present</i>	Isaac Recinos	<i>present</i>
Doris Michalak	<i>present</i>	Sebastian Marquis	
Rachel Beazley	<i>present</i>	Robert Basford	<i>present</i>
Thomas Huebner	<i>present</i>	Maria Thorne	<i>present</i>

Approval of Minutes from 11-1-23

A motion was made to approve the minutes by Ashley and was seconded by Thomas.

Citizens Comments

Citizen Kimberly Henao of Singapore Lane commented that she and her husband enjoyed Holiday in the Village and that it looked like it was a good turnout.

Items for individual consideration

a. Holiday in the Village event closeout

- Staff has met with PD and FD. The barricades worked out very well.
- Ashley said that the volunteers were good, but they needed to be directed to help. Isaac will create job descriptions for volunteers so that tasks are clearer next time.
- Doris said that the vendors were very good at unloading and then moving on to the parking lot. She also said that the restrooms were in good shape because there was someone attending them.
- We had 29 vendors inside. Karen asked about the number of people in the Civic Center. The fire marshal was present and did not have any concerns.
- The shuttles worked out well. Robert mentioned that we purchased 2 people transport carts at auction that we will get running to shuttle people during events.
- The volunteers at the snow and on the slide did a good job. The free play area needs better planning. There were some complaints from parents about having to wait. Committee members said that they would like to have more snow next year. Maybe will have adults to police that area instead of young volunteers and also set up a small area for the younger kids. The slide was \$3600, the snow was \$2200. The snow costs 22 cents per pound. We ordered 30K lbs. of snow.
- Doris asked about having music in the Civic Center for next year. The plan to have music did not work out this year.
- The committee wants a new Santa for next year. Overall consensus was that Santa and Mrs. Claus were not very personable and did not smile. That they were not very involved. Ashley said that the lifeguards were great in the Santa room.
- Committee talked about how to encourage more parade float entries. Advertising more for floats would result in more outsiders coming. We had prepared charging stations for golf carts, but they were not used. Isaac said that he will reach out to the schools and to small businesses.
- Ashley said that the judging worked out great with 3 judges walking and talking to the entrants. We need to make sure that we set a specific time for the judging to begin. Judging would take about a minute per float.

- There were 6 businesses and 2 organizations, may need to clarify the divisions - residents, organizations, and businesses.

b. Holiday Decorating Contest – Dec 13th & 14th

- Doris sent out a draft of the house decorating contest assignments last night.
- She is working with Isaac to send out a list of last year's winners.
- Committee members and winners from last year can't win this year.
- Doris suggested that committee members place the signs and take a picture of the winner. Committee members want the city employees to place the signs instead.

c. Triathlon update - May 5th

- Everything is moving along. Registration opened on the 1st
- Age group is 7 to 12.
- They have a sign-up for volunteers going and subcommittee will confirm sponsors
- Isaac is trying to establish relationship with Langham creek YMCA to help

d. Concert in the park

- Willie and Waylon show
- Stage is reserved
- Working on getting food trucks
- Will send out list of volunteers needed. Will have the 7 lifeguards working.
- Will have a relaxed environment like 2021 event

e. Founders day

- Planning is going well. We have two organizations signed up for carnival games.
- Isaac is calling all who participated last year and will start scouting for new businesses.
- The stage and DJ are booked
- The fireworks have been reserved
- Isaac needs to finalize food trucks
- Start assigning volunteers
- The carnival rides are booked.
- May reach out to Astros contact to ask if they can bring out the 2 previous trophies
- Hoping to have the two people shuttles running for the event.
- Isaac mentioned that a new employee has a petting zoo that he will bring to the event.
- Committee members felt that the face painter last year was too expensive and they want the city to pay for the face painter and provide the service for free.

Parks and Recreation Directors Report

- Jersey lights – staff repaired the power in the esplanades.
- Marquee on Village is glitching – they are set to be replaced.

Future agenda item request

Next Meeting Date

January 3, 2024

Adjournment

A motion was made to adjourn the meeting by Rachel and was seconded by Thomas.